

Area of Work	Task
Bribery and Corruption	Assessment Template Review – <i>transferred to 2023/2024 work plan.</i>
Bribery and Corruption	Gifts and Hospitality Policy and Procedure Rollout / Awareness – <i>Process reviewed and updated.</i>
Bribery and Corruption	Policy and Procedure: Staff Declarations of Interest / Conflicts of Interest – <i>Process reviewed and updated.</i>
Governance	Delivery of two reports for Audit and Governance Committee – <i>Complete.</i>
Governance	Fighting Fraud & Corruption Locally - Checklist Compliance – <i>Complete, to be presented to Governance Group to inform areas of improvement and provide assurance.</i>
Governance	Government Functional Standard 013: Counter Fraud – Compliance – <i>Complete, to be presented to Governance Group to inform areas of improvement and provide assurance.</i>
Governance	Development of Service Specific Fraud Risk Register (High Risk Service Areas - TBC) – <i>Commenced, draft register to be presented to Governance Group.</i>
Governance	Development / Review of Fraud Risk Strategy / Response Plan – <i>Complete.</i>
Policy	Counter Fraud and Anti-Corruption Policy – <i>next review 2025.</i>
Policy	Corporate Enforcement Policy – <i>next review 2023.</i>
Policy	CTAX, CTRS & HB Penalty and Prosecution Policy – <i>Under review.</i>
Policy	Proceeds of Crime & Anti-Money Laundering Policy – <i>next review 2024.</i>
Policy	Whistle-Blowing Policy – <i>next review 2023.</i>
Policy	RIPA (Surveillance & CHIS) – <i>next review 2023.</i>
Policy	IPA (Acquisition of Communications Data) – <i>next review 2023.</i>
Policy	Use of the Internet and Social Media in Investigations and Enforcement – <i>next review 2024</i>
Procedure	Development and roll out of Proceeds of Crime and Anti-Money Laundering Procedure – <i>Complete, staff training to be arranged.</i>
Procedure	Development and roll out of Use of the Internet and Social Media in Investigations and Enforcement Procedure – <i>Complete, approach to be discussed at Governance Group.</i>
Serious and Organised Crime	Checklist Review – <i>Complete, to be discontinued and subsumed by fraud risk registers.</i>

Department / Contact	Task
Serious and Organised Crime	Proactive Fraud Drive - transient / cash businesses – <i>transferred to 2023/2024 work plan.</i>
Statutory / Regulatory	Collation and Publication of Fraud Transparency Data – <i>Completed annually.</i>
Statutory / Regulatory	RIPA / IPA - Annual Report to Members / Advisory / Inspection SPoC - <i>Completed annually.</i>
Strategy : Detection	Housing Waiting List review (Silver Band only) – <i>Complete, results within report.</i>
Strategy : Detection	National Fraud Initiative Match Reviews - Revenues / Benefits / Housing – <i>Complete, results within report.</i>
Strategy : Detection	Business Rates Review Self Catering Accommodation - Assurance and Enforcement Activities - <i>transferred to 2023/2024 work plan.</i>
Strategy : Detection	HBMS referrals – triage and recommendations – <i>Completed monthly.</i>
Strategy : Detection	Council Tax Reduction Scheme Proactive Fraud Drive (High Risk Claims) – <i>transferred to 2023/2024 work plan.</i>
Strategy : Detection	Procurement - Supplier Payment Review– <i>transferred to 2023/2024 work plan.</i>
Strategy : Detection	Council Tax £150 Rebate - Assurance and Enforcement Activities – <i>Not required, undertaken by Revenues &amp; Benefits Team.</i>
Strategy : Detection	Business Grants - Assurance and Enforcement Activities – <i>See report.</i>
Strategy : Prevention	Development of Fraud Awareness Literature (staff) – <i>Complete.</i>
Strategy : Prevention	Development of Right to Buy Debt Recovery Process – <i>transferred to 2023/2024 work plan.</i>
Strategy : Prevention	Training Members / Staff - Fraud Awareness / RIPA & IPA / CPIA, PACE, Disclosure Training – <i>Completed annually.</i>
Strategy : Prevention	Fraud Awareness – Procurement Activities – <i>transferred to 2023/2024 work plan.</i>

RIPA = Regulation of Investigatory Powers Act 2000

IPA = Investigatory Powers Act 2016

CPIA = Criminal Procedure and Investigations Act 1996

PACE = Police and Criminal Evidence Act 1984